ELEVATE YOURSELF

When you look at HR, what do you see?

Do you see what others do? People who process paperwork, manage compliance, and police policy?

What we see is potential for greatness—potential that's often overlooked. HR keeps a finger on the pulse of an organization, and can chart a course around obstacles to increase productivity and strengthen culture—but only if they have the right tools and the time to use them.

We see people wishing for freedom from paperwork so they can manage employees in a way that develops their value.

When you think of HR software, what do you think it can do for you?

It's easy to frame information management software as the future of HR. As organizations grow, transactional work—the daily data-crunching HR has to do—always increases. And whether it's hiring, onboarding, or time tracking, centralizing that data and automating transactional tasks are key in order

for HR to keep pace. Organization and automation are critical, but they only paint part of the picture.

We can save you time and money through automation. But HR is also responsible for building culture, improving engagement, and inspiring performance. The software you choose has to help you not only manage data, but use it to reach more strategic goals.
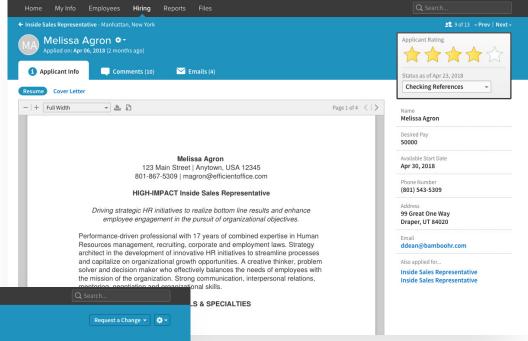
Automation sets you free to do great work. Elevating your operational tasks so they provide the most business value—now that's the great work we're talking about. BambooHR provides tools to help make the most of your freedom. We empower you to become what we see when we look at HR: a game-changer for your company.
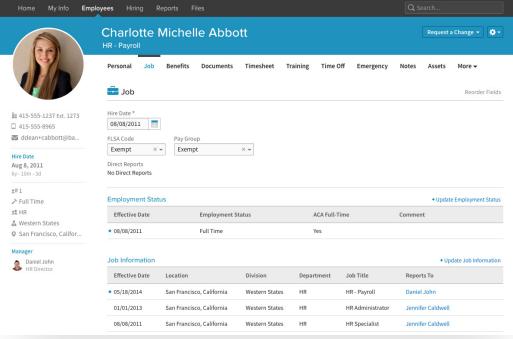
BambooHR addresses the evolving needs of HR. We not only save you time and money, we enable you to increase the strategic value HR provides to your company.

Applicant tracking system

Get the jump on star talent and create a stronger brand perception by being more responsive and organized than the competition. Integrated ATS means you can track candidates from application to onboarding and only enter data once.
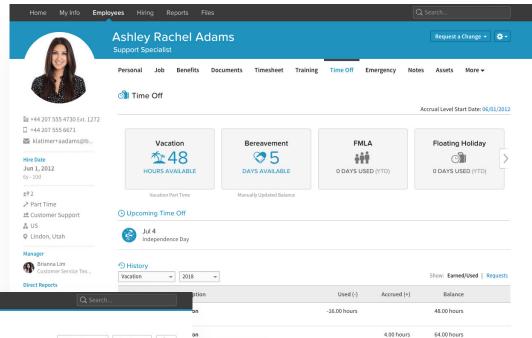

Employee Records

Organize employee information in one, centralized location, accessible from anywhere. Effortlessly track historical data to stay compliant and accurate.
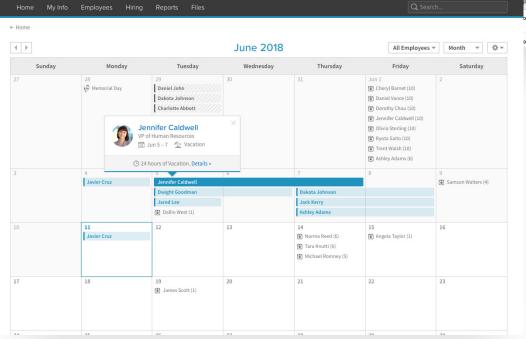
> "Before BambooHR, I'd sometimes spend half of my day chasing paperwork and missing pieces of information."
>
> —Sarah Blue, VP of Operations, Beans & Brews

Time-Off Management

Save valuable time with automated time-off requests and approvals. Create your own categories of time off —like sick days, vacation, bereavement, jury duty and more. Set accrual policies, track available and used time off, and generate reports.

| Home | My Info | Employees | Hiring | Reports | Files |

Ashley Rachel Adams
Support Specialist

Request a Change

Personal Job Benefits Documents Timesheet Training Time Off Emergency Notes Assets More

Time Off

Accrual Level Start Date: 06/01/2012

Vacation
48
HOURS AVAILABLE
Vacation Part Time

Bereavement
5
DAYS AVAILABLE
Manually Updated Balance

FMLA
0 DAYS USED (YTD)

Floating Holiday
0 DAYS USED (YTD)

+44 207 555 4730 Ext. 1272
+44 207 555 6671
klatimer+aadams@b...

Hire Date
Jun 1, 2012
6y - 10d

2
Part Time
Customer Support
US
Lindon, Utah

Manager
Brianna Lim
Customer Service Tea...

Direct Reports

Upcoming Time Off

Jul 4
Independence Day

History

Vacation   2018   Show: Earned/Used | Requests

tion	Used (-)	Accrued (+)	Balance
	-16.00 hours		48.00 hours
		4.00 hours	64.00 hours

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June 2018   All Employees   Month

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28 Memorial Day	29 Daniel John / Dakota Johnson / Charlotte Abbott	30	31	Jun 1 Cheryl Barnet (10) / Daniel Vance (10) / Dorothy Chou (10) / Jennifer Caldwell (10) / Olivia Sterling (10) / Ryota Saito (10) / Trent Walsh (10) / Ashley Adams (6)	2
3	4 Javier Cruz	5 Jennifer Caldwell / Dwight Goodman / Jared Lee / Dallin West (1)	6	7 Dakota Johnson / Jack Kerry / Ashley Adams	8	9 Samson Walters (4)
10	11 Javier Cruz	12	13	14 Norma Reed (6) / Tara Knutti (6) / Michael Romney (5)	15 Angela Taylor (1)	16
17	18	19 James Scott (1)	20	21	22	23
25	25	25		20		

Jennifer Caldwell
VP of Human Resources
Jun 5 – 7   Vacation
24 hours of Vacation. Details »

Who's Out Calendar

See who's out—and who will be—by department or across your entire organization. Custom settings allow you to select who can view the calendar, and iCal feeds help you sync it with your existing email calendar.

Mobile app

Be in the know and stay in sync wherever you go. Access the employee directory, request and approve time off, view paystubs, and see who's out of the office with iOS- and Android-compatible apps.
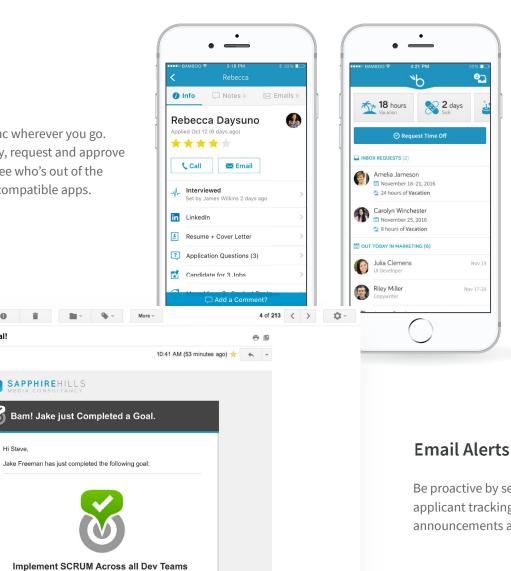
Email Alerts
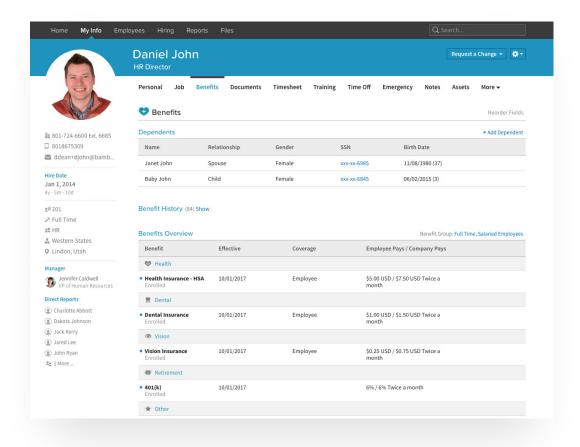
Be proactive by setting reminders for onboarding, applicant tracking, performance reviews, company announcements and more.

Benefits Tracking

Easily access vital information for ACA compliance such as plan enrollment, dependents, and benefits history.

How we MAKE YOU STRATEGIC

Self-Service Employee Onboarding

When new hires are building personal connections instead of filling out forms, you're increasing engagement and retention. Get ahead of the game by handling necessary documentation and preliminary training before their first day.

Custom Reporting

Quickly create custom reports to gain strategic insight and help showcase the value HR brings to your organization.

"BambooHR is so beautiful that everyone uses it, which frees up more time for me to follow my passion in helping people do their jobs better. And its integrations and reports are fantastic!"

—Kim Rohrer, Head of People Operations, Disqus
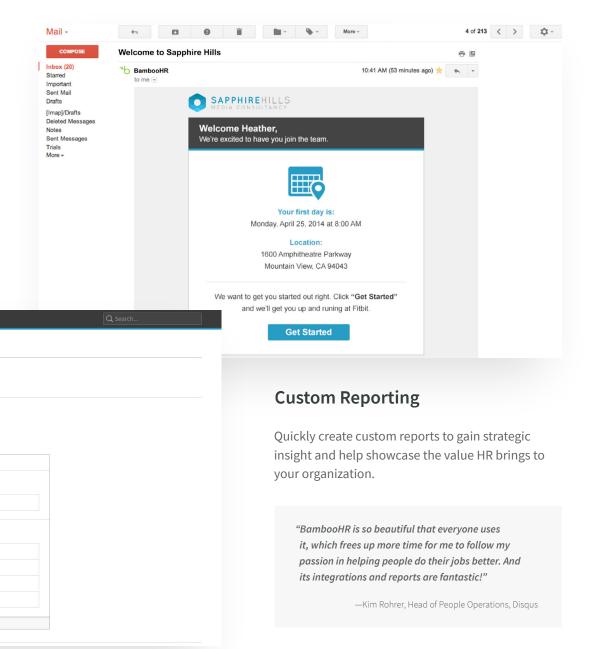
Training Tracking

By remotely monitoring employee training, you can ensure compliance while tracking employee development. More and better training means increased productivity and engagement.

> "Implementing...[BambooHR] enabled North Eastern Services to increase compliance with mandatory trainings from 51 percent to 99 percent."
>
> —Training Magazine
>
> www.trainingmag.com/tracking-training

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Dakota Johnson
HR Specialist

Request a Change

4 of 9 « Prev | Next »

Personal | Job | Benefits | Documents | **Training** | Time Off | Emergency | Notes | Assets | Fun Facts | More

📘 Training

(866) 867-5309
ddean+djohnson@ba...

Hire Date
Dec 25, 2017
5m - 17d

👥 HR
📍 Lindon, Utah

Manager
Daniel John
HR Director

Upcoming Training

HR
☐ How to request and approve time-off
☐ Planning for Workplace Emergencies
☐ SHRM - Professional Certification Training

New Hire
☐ Employee Handbook Quiz Due Dec 26, 2017
☐ New Hire Orientation Training

Completed   +Record a Training   Most Recent   2018

New Hire
☑ Safety Training Completed Jun 11, 2018

Hours: 5.00 · Credits: 3.00 · Cost: $100

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← Access Levels

New Employee Access Level General Managers

✓ Basic Info   ② **What this Access Level Can See**

What Can People with this Access Level See?

See About Themselves
Choose what people with this Access Level will see about themselves.

See on Home
Choose what should show on Home for people with this Access Level.

🔒 This Access Level will only be able to see their own information.

Personal | Job | Benefits | Timesheet | Training | Time Off | Emergency | Assets | Fun Facts | Employee Rewards

📇 Personal

◑ Set Access on all Personal Fields ▾

▸ Basic Info   ◑ Access Varies
Employee #, First Name, Middle Name, Last Name, Preferred Name, Birth Date, SSN, NIN, Tax File Number, SIN, Gender, Marital Status

▸ Address   ✏ Edit - Approval Required
Address Line 1, Address Line 2, City, State, Zip Code, Country

▸ Contact   ◑ Access Varies
Work Phone, Work Ext, Mobile Phone, Home Phone, Work Email, Home Email, Secondary Language

Custom Access levels

Ensure the protection of sensitive data by using access levels to manage the information employees can view and change.
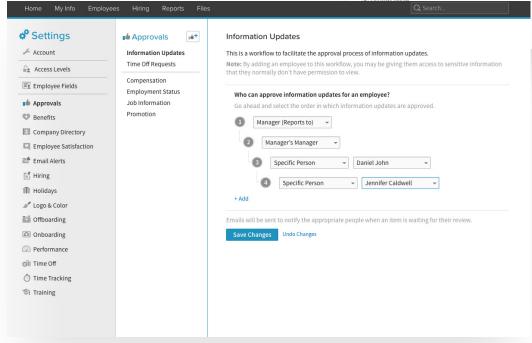
Custom Tabs and Fields

Track the unique needs of your company by creating custom tabs and fields. Customizing your system allows you to be inventive and deliberate in the information you track, so you can enhance culture, make informed decisions, and guide the company.
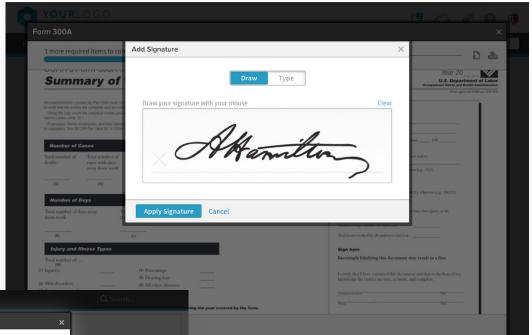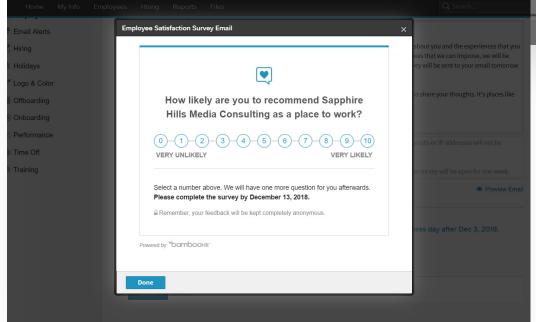

Custom Workflows

Remove bottlenecks by automating current approval processes and creating new ones so the company can move forward faster.

Electronic Signatures

Quit chasing physical paperwork. Electronic signatures make compliance easier, improve experiences like onboarding and enrollment, and eliminate paper waste for a greener planet.
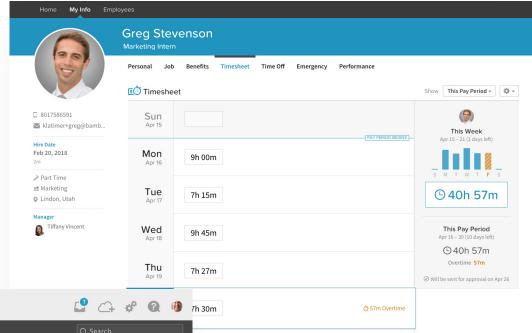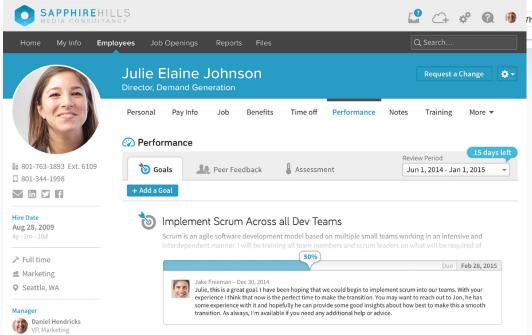

Employee Satisfaction with eNPS

Employee satisfaction is a barometer for your organization's overall health. BambooHR Employee Satisfaction gives you the power to measure it with Employee Net Promoter (eNPS) scoring.

Time Tracking

Time Tracking makes hourly attendance and payroll fast, accurate, and easy, with self-service time entry, streamlined approvals, automatic overtime calculation, and beautiful payroll reporting.

Performance Management

We've reinvented performance reviews to give you faster, more frequent, more relevant, and more honest results.

BambooHR also includes these features

Employee Self-Service

Company Announcements Board

Organization Chart

Employee Directory

Document Storage

Offboarding